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APR 29 1954

MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT

: Establishment of Position in the DD/P-

25X1A8a

25X1A



- 2. Tab B reflects the concurrence of AD/P.
- 3. Tab C is a recapitulation of the budgetary aspects of the DDP T/O. The Comptroller assumes that the FY 1955 budget for DD/P will be adjusted to include the additional costs involved.
- 4. DDP/Admin. (Tab A, par. 2) states that the creation of this position will not exceed the overall civilian positions allocated to DD/P.
 - 5. Approval is recommended.



25X1A9a

Chief, Management Staff

Attachments:

Tab A - Memo for DD/A fm

Actg Chf of Admin/DD/P

Tab B - Memo for ADD/A fm AD/P

Tab C - Memo dtd 5 Apr 154 fm 25X1A9a

APPROVED:

FOIAb3b

L. K. WHITE

Acting Deputy Director (Administration)

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APR 1 3 1954

MEMORANDUM FOR:

Acting Deputy Director (Administration)

THRU

Comptroller

SUBJECT

Establishment of Additional Position in

REFERENCE

Memo to DD/A, from Acting Chief, DD/P

Admin, dated 5 March 1954

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1. The Office of Personnel has reviewed the subject request, and based on Classification analysis of the duties and responsibilities of the proposed position, concurs in its establishment as Operations Officer (Gen), GS-0136.06-15.

2. This action will result in an overall increase in DD/P T/O positions, but not in ceiling; as DD/P Admin can provide a ceiling authorization to the

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Assistant Director for Personnel

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Acting Management Officer Office of the Comptroller Chief, Budget Division

G APR 1954

Revision of T/O for DD/P

RRF : (a) Memorandum for DD/A dated 5 March 1954 from Acting Shief of Administration, DD/P, subject: "Establishment of Positions in the DD/P-PPC Staff"; and

(b) Memorandum for DD/A deted 11 March 1954 from Acting Chief of Administration, subject: *Revision of T/O for DD/P*



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